



**SONS OF THE AMERICAN LEGION
DETACHMENT OF LOUISIANA**

TO: Detachment Officers
Squadron Commanders
Past Detachment Commanders
Committee & Commission Chairman

FROM: John C Lawrence, Detachment Commander / Camille LeJeune, Jr., Detachment Adjutant

DATE: March 21, 2018

**DETACHMENT OF LOUISIANA
2018 DETACHMENT CONVENTION - OFFICIAL CALL IN**

Be advised that the Sons of The American Legion, Detachment of Louisiana, 2018 DETACHMENT CONVENTION will be held on Friday, June 8th and Saturday, June 9th, 2018 at the Best Western Inn of Alexandria whose address is listed below.

**Best Western Inn of Alexandria / 2720 MacArthur Drive / Alexandria, LA
Phone 318-445-5530 / Fax 318-445-8496**

Also enclosed is the Convention Housing Form should you plan to stay overnight. Instructions for use of the form are located at the top of the form. Please note that the deadline for reservations by use of the housing form is April 15, 2018. The registration fee is \$6.00 and can be done prior to Convention by filling out the bottom part of the housing form and mailing along with your deposit, even if you don't plan to stay overnight. Please mail to the address at the top of the form.

Along with this call in, are your housing form, the consolidated reporting form, convention program and the newly elected Squadron officers form for 2018-2019. Your Squadron elections should be completed in May. Please make copies and pass out to your membership at your meetings or distribute as you see fit. This call in is being mailed more than 40 days prior to the Convention in order to give you time to complete and mail your forms should you need to. If an election is not done at your Squadron, please forward a contact name.

If you will not be attending Convention and would like to mail in your consolidated reporting form and officers form, please mail to our Adjutant at: 13917 Ventress Road / Ventress, LA 70783. (Do not mail to National) Based upon the response for the new Squadron officers will determine if a new roster can be printed prior to Convention. You can also email to: lamembership@yahoo.com. Officers form can be sent to you in word or in an excel spreadsheet, but you must request by email in order to receive.

Although this letter is being distributed to Detachment Officers, Past Detachment Commanders, Squadron Commanders, and Committee & Commission Chairman it is urged that Squadron Commanders copy and distribute amongst Squadron members. All members of your Squadrons are invited to attend.

Only the Squadron Commanders or a contact on file will be receiving the consolidated reporting form. Only one per Squadron.

Should you have any questions, you may contact our Adjutant at 225-718-0896.